

Sustainability Action Plan

2025 Action Plan

Corbieco Travel

Introduction

Overview

Action plan period: 15-07-2025 to 30-12-2026

Status overview: 23-10-2025

Criteria involved: 30
Criteria with all tasks completed: 0



Tasks involved: 30
Tasks completed: 0



Sustainability coordinator: Utku Dilemre

Staff members involved: Buse Nur ERKAN, Atoofah Rehan,

Staff hours planned: 36

Financial resources planned: 0 EUR

Action plan

0. Company characteristics

No tasks planned

1. Sürdürülebilirlik koordinatörü (ana ofis)

Sosyal işbirliği

Responsible

Start / End

EUR Hours

1.4 İşbirliği

A. Collaboration for Sustainable Tourism

In order to evaluate new collaboration opportunities, different platforms and networks are regularly researched, and membership or registration requests are sent to appropriate organizations.

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01-09-2026

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1.5 Deneyim paylaşımı

A. Sharing Sustainability Experiences and Best Practices

The company is committed to actively sharing its experiences and best practices in sustainable tourism with other companies and stakeholders. To achieve this, international platforms such as the Travelife website will be used, contributing to industry-wide knowledge exchange. In addition, a dedicated blog section has been created on the company's website, where articles will be published regularly until the end of the year. These articles will cover topics such as environmental protection practices, collaboration with local communities, customer experiences, climate action, and examples of best practices.

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1.6 Bağışlar

A. Donation Program for Sustainability and Community Development	Buse Nur ERKAN;	22-07-2025 / 31-12-2026	0	1
The company will make regular donations to institutions and initiatives focused on environmental protection and community development. This action will cover not only environmental conservation organizations but also institutions that support education, healthcare, infrastructure, sanitation, and other social development projects. The process will be monitored annually to ensure consistency, transparency, and measurable impact in line with our sustainability goals.				

Temel değerlendirme

1.7 Ortakların / tedarikçilerin gözden geçirilmesi

A. Review of Partners / Suppliers	Buse Nur ERKAN;	02-09-2025 / 30-09-2026	0	1
The up-to-date validity of suppliers' sustainability certificates is regularly checked, and performance reports are created at defined intervals.				

1.8 Temel değerlendirme

A. Baseline Assessment	Buse Nur ERKAN; Atoofah Rehan;	22-07-2025 / 24-12-2026	0	2
The company will carry out a baseline assessment to measure compliance with best practice standards. This assessment will be conducted in line with Travelife standards and similar international guidelines. During the process, the current situation will be identified, strengths and areas for improvement will be determined. Based on the results, the action plan will be updated and the				

necessary steps will be taken to achieve the sustainability objectives.

Eyem planı

1.11 Eyem planı

A. Sustainability Action Plan

Our company has a sustainability action plan. This plan is organized through the Travelife online tool and includes objectives, activities, measures, responsibilities, and a time schedule. The plan is regularly reviewed and updated whenever necessary.

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İzleme ve değerlendirme

1.13 İzleme ve değerlendirme

A. Monitoring and Evaluation Processes

The company will implement documented procedures to monitor and evaluate its sustainability policy, objectives, and targets. The process will be carried out through the Travelife online system and similar platforms

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1.14 Çalışanlarla iletişim

A. Communication with Employees

The company will carry out regular internal communication activities to ensure the active participation of employees in the sustainability process. In this context, employees will be regularly informed about the sustainability policy,

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14-05-2026

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ongoing activities, achieved results, and relevant developments through newsletters, the intranet, and other internal communication channels used by the company. In this way, employee awareness will be enhanced, participation will be encouraged, and the sustainability objectives will be fully integrated into the corporate culture.

Dış raporlama ve iletişim

1.16 Yönetim raporlaması

A. Management Reporting

The company's Sustainability Coordinator will report to senior management at least once a year on the implemented policies, ongoing activities, and the status of the defined objectives. In this reporting, progress achieved will be presented, challenges encountered will be evaluated, and recommendations for improvement will be shared. In this way, senior management will be able to regularly monitor sustainability performance and ensure that future steps are strategically planned.

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1.17 Travelife raporlaması

A. Travelife Reporting

The company will report its progress through Travelife at least once every two years. This reporting process will ensure transparency, allow performance to be monitored, and provide a structured framework to evaluate achievements and define future improvements in line with sustainability objectives.

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1.18 Kamuoyuna raporlama

A. Public Reporting

The company will present key sustainability results to the public at least once every two years. These reports will also be published on the company's official website, ensuring transparency and enabling stakeholders to access up-to-date information about the company's sustainability performance and progress.

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2. İç yönetim: Sosyal politika ve insan hakları

Sosyal politika ve insan hakları

2.6 Fazla mesai

A. Record and Payroll Tracking

Overtime hours will continue to be clearly indicated in the monthly payroll system, and all related records will be kept for a period of 5 years for audit purposes.

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3. İç Yönetim: çevre ve toplum ilişkileri

Tedarik

3.3 Ofis kağıdı - türü

A. Office Paper Type

The company will ensure that more than 90% of the paper used in the office (for internal and administrative purposes) comes from sustainable sources such as FSC-certified, recycled, or sustainably produced paper (provided these options are locally available). This practice will reduce environmental impact,

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support responsible production, and contribute to the company's overall sustainability objectives.

3.4 Ofis kağıdı - yazdırma

A. Office Paper – Printing

The company will ensure that photocopiers and printers are set by default to double-sided (duplex) printing or other paper-saving modes. This measure will help reduce paper consumption, minimize waste, and promote more efficient use of office resources in line with the company's sustainability practices.

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Enerji tüketimi

3.16 Işık

A. Lighting & Switch-Off Policy

The company will implement a “switch-off” policy to reduce unnecessary energy consumption and support environmental sustainability. Office lights, appliances, computers, and other devices will be switched off after office hours, during weekends, and whenever they are not in use.

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3.17 Düşük enerjili ekipmanlar

A. Low-Energy Equipment

The company will prioritize the purchase of low-energy consumption equipment in line with the highest locally available standards, taking into account both price

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and quality. By selecting energy-efficient options for new equipment, the company will reduce overall energy consumption, lower operational costs, and support its long-term sustainability objectives. This approach will ensure that every investment in office equipment contributes to improved environmental performance.

3.18 Etkin mod

A. Energy-Saving Mode

The company will ensure that, wherever possible, office equipment is preset to energy-saving modes. This includes features such as sleep mode, standby mode, or automatic power-off functions. By applying these settings, the company will reduce unnecessary energy consumption, extend the lifespan of equipment, and contribute to overall sustainability goals.

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Atık yönetimi

3.22 Atık yasaları

A. Waste Regulations

The company will ensure full compliance with national legislation on waste disposal. All waste will be managed and disposed of in accordance with legal requirements, ensuring that disposal practices have no negative impact on the local population or the environment. By adhering to these regulations, the company will minimize risks, safeguard community health, and support environmental protection efforts.

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3.23 Atık azaltımı

A. Waste Reduction

The company will develop and implement a solid waste reduction and recycling policy with clear numerical targets to minimize non-reusable and non-recyclable waste. This policy will include practices such as recycling coffee cups, setting double-sided printing as default, and preferring bulk purchasing to reduce packaging waste. By applying these measures, the company will continuously reduce its environmental footprint and contribute to a more circular use of resources.

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3.26 Atığın yeniden kullanımı / geri dönüşümü

A. Waste Reuse / Recycling

The company will ensure that all recyclable or reusable materials including glass, paper, metal, organic waste, and plastics are properly separated. In cases where local authorities do not provide waste collection services, the company will organize the collection and appropriate disposal of these materials as far as possible within the local context. This approach will reduce the environmental footprint, promote circular resource use, and support local sustainability efforts.

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4. Partner acenteler

4.1 Partner acente politikası

A. Identification and Registration of Key Inbound Partner Agencies

To identify and register our key inbound partner agencies on the Travelife

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platform in order to enhance collaboration on sustainability, ensure shared implementation of responsible tourism principles, and align reporting practices.

5. Ulaşım

Destinasyonlara ulaşım

5.3 Sürdürülebilir ulaşım

A. Sustainable Transportation Practices

To ensure that more environmentally friendly, energy efficient and sustainable transportation alternatives are preferred in all transfer and tour services.

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6. Konaklama tesisleri

Konaklama tesisleri

6.3 Sertifikalı konaklama tesisleri

A. Certified Accommodation Facilities

To ensure that accommodation facilities used in tour packages have environmentally, socially and economically sustainable practices; to increase the proportion of internationally recognised (e.g. GSTC, Travelife, Green Key, Blue Flag) certified accommodation facilities.

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Özel politikalar

6.8 Çocuk işçiliği ve zorunlu çalışma

A. Child Labour and Forced Labour

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The company will guarantee that children's rights are respected and protected throughout the accommodation supply chain. Suppliers must not employ children under the legal working age.

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7. Turlar & faaliyetler

Özel kriterler

7.12 Çevre ve biyolojik çeşitliliğin korunmasının desteklenmesi

A. Supporting the Protection of Environment and Biodiversity

The company will include and promote tours and activities that support local environment and biodiversity. This may involve visits to protected areas, participation in or support for environmental conservation projects, and other nature-based experiences that raise awareness among travelers. By integrating such activities into its packages, the company will both enhance the customer experience and contribute to the preservation of natural habitats and biodiversity in the destinations where it operates.

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8. Tur liderleri, yerel temsilciler ve rehberler

Tour leaders, local representatives and guides

8.4 Yeterlilik ve eğitim

A. Qualification and Training

To ensure that all tour leaders, local representatives, and guides contracted by the company possess the required professional qualifications and receive regular training to maintain high service quality and awareness of sustainable tourism principles.

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9. Destinasyonlar

Destinasyonların seçimi

9.1 Sürdürülebilir destinasyonlar

A. Sustainable Destinations

To ensure that the selection of new destinations considers environmental, social, and economic sustainability criteria. Whenever possible, to promote alternative and off-the-beaten-path destinations that contribute positively to local communities and minimize negative environmental impacts.

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10. Müşteri iletişimi ve koruması

Rezervasyon öncesi

10.10 Sürdürülebilir konaklama tesisleri ve turların belirtilmesi

A. Indicating Sustainable Accommodations and Tours

The company will promote certified sustainable accommodations, tours, packages, and/or transportation options through logos or other clear messages. These options will be made easily recognizable to consumers and presented as a “better” choice. By highlighting sustainable alternatives in this way, the company will raise customer awareness, encourage responsible travel decisions, and support suppliers committed to sustainability standards.

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10.12 Sürdürülebilirlik taahhüdü

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A. Sustainability Commitment

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The company will ensure that customers are clearly informed about its participation in Travelife and other sustainability commitments and actions, as well as certifications obtained. This information will be published on the company's official website, making it easily accessible and transparent for all stakeholders. By doing so, the company will strengthen customer trust, demonstrate accountability, and highlight its dedication to sustainable tourism practices.

Tatil sonrası

10.24 Müşteri memnuniyeti

A. Customer Satisfaction

The company will ensure that customer satisfaction is measured systematically, using tools such as surveys, feedback forms, and direct communication channels. The results will be carefully analyzed and taken into account for the improvement of services and products. By doing so, the company will enhance service quality, increase customer loyalty, and strengthen its overall sustainability performance through continuous improvement.

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